

APOGEE

worksheet

**Unlock Time to Drive
IT Innovation**

Time Reallocation

Use the following worksheet to calculate the average hours spent per week on IT functions. In the last column, indicate how many hours could potentially be outsourced to a trusted technology MSP.

	None	<1 hour	1-2 hour	3-4 hour	5-9 hour	<10 hour	Can be outsourced
Desktop and Device Support							
Help Desk							
Academic / Classroom Tech and Support							
Learning Management Systems							
Videoconferencing and Phones							
Application Management							
Systems Administration							
Network Administration							
Database Administration							
Security and Compliance							
Project Management							
Life-cycle Management							
Purchasing							
Other							
Other							
Other							
Other							

ABOUT APOGEE

Established in Austin in 1999, Apogee is a leading provider of managed technology services that enable colleges and universities to innovate to enrich the campus experience and foster student vitality. Uniquely positioned to serve higher education, Apogee supports a community of more than one million students and administrators at nearly 400 colleges and universities nationwide.

The company's comprehensive managed services portfolio includes managed campus networks and IT services, residential networks (ResNet), campus engagement, and cable TV and streaming video.

Visit Apogee at apogee.us.

APOGEE